

**The University of Michigan**  
**Joint LSA/CoE Curriculum Committee**  
**April 17, 2018, 3:00 – 5:00 pm**  
**Anderson Room, Michigan Union**

**Attending**

Susan Montgomery (Chair), Fred Terry, Joanna Millunchick, Almantas Galvanauskas, Yavus Bozer, Christopher Allemang (Grad), John Boyd, Cordy Bristol, Betsy Dodge (Supporting Staff)

**Welcome and Introductions** *Call to order 3:10 pm*

Attending for LSA: JoAnn Peraino, Stephen DeBacker, Wyatt Puscas, Mary McKillop, Nathan Wilson, Susan TePaske-King, Ingrid Hendy, Roseanne Sension, Gayle Green, Esrold Nurse, Phil Gorman, Angela Dillard, Lisa Broome, Kristen Moore, Kal Federhofer, Josephine Kurdziel, Marjorie Horton, Tim McKay

**Transfer Credit Issues & Concerns**

Pre-Reading: 2018 Report of the LSA Subcommittee on Transfer Credits

Esrold Nurse shared the Executive Summary which included the variation among departments regarding their transfer credit criteria, policies and procedures. He also shared best practices and procedures across LSA. Also mentioned was the need for the creation of a new database that could be utilized by all campus units, connected to other M-Pathways data, easily searchable, and that provides reliable information. The five Departmental Recommendations (found in the original report) were also reviewed.

Susan Montgomery asked why the OUA database does not reflect the number of credits a course will transfer in with, and discussion arose about that database being outdated. There was discussion about CoE sharing their database.

Discussion regarding the idea of students receiving partial credit, when only a portion of the critical curriculum is included in a transfer course, ensued. The impediments include faculty time for re-evaluation, DEI issues, scheduling and staffing issues. Discussion included institutional policies needed at the university level that other institutions must provide adequate information that included syllabus, exams, etc. One suggestion was to follow the Biology Department's lead by offering key concepts and skills in a small class size for transfer students.

**Enrollment Pressures and Concerns: EECS 183, EECS 492**

CoE was to have an EECS representative at the meeting, but unfortunately, that did not happen. LSA student representatives spoke of the under offering of high demand EECS courses for LSA and CoE Computer Science students. Joanna Millunchick explained how it is possible to earn the degree or minor within the normal allotted timeframe, but you may not get the courses that you want. Fred Terry shared how enrollment is based on the student's major or minor, and that those that have not declared, are often not able to take the courses. Susan Montgomery offered the suggestion to declare early.

**LSA Students & Engineering Minors/Engineering Students & LSA Minors**

Angela Dillard was not aware of the blanket approval by the CoE Curriculum Committee that gives automatic approval to all endorsed LSA minors. She mentioned that LSA is briefly pausing their approval

process for reviewing LSA minors as they need to review their rules and requirements, design and staffing requirements for future minors. She agreed to take a look at reciprocity of the LSA/CoE blanket minor policy and put this to a vote in the beginning of the fall term of their Curriculum Committee Meeting.

Susan Montgomery mentioned that in CoE, we allow students to double count credits for their major and minor, as some are left with as few as nine credits to choose from because our strict requirements lead to constrained enrollment. This goes against LSA rules to not allow double counting of credits. LSA agreed that this is not a problem and that CoE can continue this practice.

#### **Report on Foundational Courses Initiative (Tim McKay)**

Tim McKay spoke about his work with foundational courses with CRLT. He spoke of the shared traits they all process as the entry point for diverse students, they are large classes that are stable with time and widespread, although some are gate keepers and some are more explorational in nature. He has found that the courses that are working the best are delivered by teams, so they are pursuing this model.

Meg Bakewell, Foundational Course Initiative Director at CRLT, spoke of their work with multiple educational consultants that are multigenerational. Part of the overhaul of these first six courses will include work on climate, DEI, qualitative data, partnering with ITS, the university libraries and other partnerships. The exploration of the design of these courses will try to approach the vision of the instructors, teams and roles. They will create a draft and rollout the plan for these courses and study the impact, adapt and improve. Then the next year, use a new group of courses, repeat, and try to create a sustainable remodel of each course and this program, with hopes of expanding the FCI team.

#### **Matters Arising**

Angela Dillard thanked the LSA faculty members that are rotating off the Curriculum Committee and Esrold Nurse for his years of service.

#### **Adjourn**

The meeting was adjourned at 5:00 pm.